

ROYAL OAK SCHOOL COUNCIL

Our mission is to foster the well-being and effectiveness of our school community and to enhance school learning.



Royal Oak School Council Meeting May 6th @ 6:30pm MINUTES

In-Person Attendees:

Michelle Ryskamp, Principal	Nadine Duque, Assistant Principal	
Glenda P, Co-Chair	Erin G, Co-Chair	
Laura O, Treasurer	Bethany S, Volunteer Coordinator	
Lissa S, Special Events	Carole W, AGM Chair & Acting Secretary	
Rachel D, Social Media & Spirit Wear		
Carolyn B	Lily K	
Marion M	Colleen K	Kam S
Krishna K	Tavia F	Leila S

Guest: Jenny Regal, Ward 1 Public School Board Trustee

No virtual meeting this month.

Welcome & Call to Order at 6:32pm

Introduction of all Council Executive and attendees.

01. Principal's Presentation

- a. Acknowledgement of the Land
- b. Gratitude - volunteers for organizing Spring Dance, Bethany for all the volunteer sign-ups, Glenda and Fun Lunch volunteers, Nature Play volunteers, Field Trip volunteers, Lissa for Read-a-Thon Donut parties and prizes, Council for the Appreciation posts, cards and gifts.
- c. Staffing Updates - at this time, anticipate stable staffing @ 22.5 teachers + 1 classroom complexity teacher and 7 education assistants
- d. Student Updates - projected to have fewer students next year (by approximately 25 at this time), leading to the need for conservating staffing estimates for next year. Funding per student increases by ~\$600 next year (depending on grade, younger grades get more funding while older get less).
- e. Upcoming Dates - see Weekly Email for details
- f. Still determining the best fit for our PE residencies for next year.

02. Annual General Meeting

- a. Welcome and call to order at 7:02pm with Carole Chairing.
- b. Reports:
 - i. Financial report by Laura -Laura provided an overview of the year (with copies provided for review). Glenda motioned to accept the financial statement from the previous year, Lissa seconds. All in favour, none opposed. Motion passed.
 - ii. Co-Chair annual report
- c. Council Bylaws - no proposed amendments this year.
- d. Election/Appointment of Executive for the 2026/27 school year
 - i. Chair/Co-Chairs: Erin will let her name stand for Co-Chair and Lily is standing for Co-Chair - acclaimed.
 - ii. Vice Chair - Krishna is standing for Vice Chair - acclaimed
 - iii. Treasurer - Laura will let her name stand - acclaimed.
 - iv. Secretary - Tiffany will let her name stand - acclaimed.
 - v. Key Communicator - Tiffany will let her name stand - acclaimed.
- e. General Business - Meeting dates for 2026/2027 School Year. First Wednesday of every month with exceptions (Sept 9, Oct 7, Nov 4, Dec 2, no Jan meeting, Feb 3, Mar 3, Apr 7, May 5, June 2). Time remains at 6:30pm.
- f. AGM adjourned at 7:13pm.

03. School Trustee - Jenny Regal

- a. Introduced herself and her role as Trustee.
- b. Answered questions submitted by parents ahead of time (as requested of the community ahead of time) regarding:
 - i. future high schools planned for the area (none at present),
 - ii. transportation changes to allow for longer lunch and recess times (goes through Southland Transportation - email Area Director, cc: Jenny with input). Note: this has been raised by Michelle Ryskamp and declined previously.
 - iii. safety in school zones (best to get Ward 1 City Councillor involved with concerns and ideas to improve),
 - iv. what are reasonable custodial staff levels for a school this size (differs due to P3 status - and funding has been cut over the years).
- c. Email any further questions or concerns to jelregal@cbe.ed.ca. She is happy to be copied into emails to other levels of CBE and government as well.

04. Approval of Agenda and Previous Minutes

- a. Previous minutes: <https://royaloak.cbe.ab.ca/school-council>
- b. Approval of the Agenda & Approval of the Previous Minutes. Motioned by Glenda, seconded by Laura. All in favour, none opposed. Motion passed.

05. Chair Report - Glenda & Erin

- a. Nature Play presentation to parents at the end of May (will leave \$350 from the \$500 grant left for parenting books).

- b. RRROCA will provide the generators for the year end carnival and have offered additional funds for ROS needs. Glenda is in contact with RRROCA.

06. Treasurer's Report - Laura -

- a. Current balance: \$17,116.96, an increase of \$6,607.22 from the last statement.
- b. Paid out \$200.00 for the administration and principal appreciation gifts, \$20.00 for the volunteer appreciation gift card draw, \$236.25 for Hug N Go traffic cones, and \$52.49 for year end carnival supplies.
- c. Net profit of \$272.62 from the Saucy Bread fun snack and \$327.40 from the Subway fun lunch with an adjustment included for Bear Paws. We made \$0.14 in interest from March and April.
- d. Since the last statement, we deposited a net profit of \$2,282.70 for Literacy Month and \$4,233.10 for the Spring Dance because some of our upfront costs were paid in March and the pizza cheque has not been deposited by Little Caesars yet.
- e. As it stands with all the information currently available, Spring Dance profit is at \$2,242.96 (budgeted for \$300) and Literacy Month profit is at \$2,580.70 (budgeted for \$1,600)! Any outstanding receipts should be submitted as soon as possible for reimbursement and finalizing numbers.
- f. As of today(!!) Council has been granted \$1,000 from the Ward Council Event Fund (application submitted by Carole last month), so our spend for the Stampede Breakfast will likely be \$0.

07. Key Communicator report - Tiffany (absent)

- a. Community newsletter: Fundraising Society Update (May), Council Updates (June; due May 10)

08. Committee Updates

- a. Fun Lunch
 - i. May 12 (lunch) - Panago Pizza
 - ii. June 2 (lunch) - Subway
 - iii. June 11 (snack) - TBD
- b. Events
 - i. Stampede Breakfast - May 19th. WCEF grant request submitted - and approved for \$1,000!
 - ii. Grade 4 Farewell - June 24 (still to be planned - suggestions of pizza party, gift cards for Indigo, picnic - will be planned by anyone who would like to participate outside of Council meeting time).
 - iii. End of Year Carnival - June 25 - Carolyn provided an update: food trucks, library truck, face painting (generously offered by Krishna who can provide stencil-style face painting). Will need volunteers, sign-up to come.

- iv. Bike, Walk 'n Roll to School May 28 - we are looking for a lead to take charge - Colleen has volunteered, Glenda will assist. Some tags were left over from last year, but we will need to order more (to label wheels with Name, Grade & Teacher for easier sorting in the gym at drop off and pick up).
- v. Sorts Day June 5 - also needs a lead - Colleen and Leila will take this on.

09. Funding Requests

- a. Bike, Walk 'n Roll - request for \$100 for tags. Motion for \$100 by Carole, second by Marion. All in favour, none opposed. Motion passed.
- b. Sports Day - request for \$500 for popsicles and freezies, chalk, water balloons, miscellaneous goods. Motion by Erin, seconded by Carole. All in favour, none opposed. Motion passed.

10. Volunteer Updates

- a. Volunteer Summary & Thank You's
 - i. Thank you to the 50+ volunteers that helped out with our April events - Nature Play, Fun Lunch, Fun Snack, Class Photos, and Spring Dance!
 - ii. So far this year we've had 93 volunteers at 23 events! Thanks to the TWENTY parents that volunteered for the first time this year!
- b. Upcoming volunteer opportunities:
 - i. Fun Lunches:
 - Fun Lunch - May 12 - 7/10 spots filled*
 - Fun Lunch - Jun 2 - 5/10 spots filled*
 - Fun Snack - Jun 11 - 5/8 spots filled*
 - ii. Nature Play - one day left with 1 open spot (AM kinder)!
 - iii. Stampede Breakfast - May 19th - *sign-up managed by WDP - MANY VOLUNTEERS STILL NEEDED!!*
 - iv. Walk & Roll - May 28th - *sign-up posted this week*
 - v. Sports Day June 5th - sign-up to come
 - vi. Year End Carnival - Jun 25th - sign-up to come
- c. Volunteer of the Month
Congratulations to Alysha Osborne (student in Grade 3) and Sunhwa Lee (student in Grade 1)! Bethany will contact you with gift card details.

11. New Business

- a. None raised.

12. Next Meeting - June 3rd, 2026 at 6:30pm

13. Meeting Adjourned @ 8:34pm.