Digital Citizenship Plan | 2026-2027

Royal Oak School

Calgary Board of Education

Digital citizenship is about using technology and participating in digital environments. It is key to helping our students learn to use available technology responsibly in the classroom and beyond. This Digital Citizenship Plan addresses how we work to build a community where we live and work together as digital citizens.

Relevant contextual information about our school and School Development Plan:

- Kindergarten to Grade 4 elementary school with an inclusive and diverse student population
- Literacy achievement will increase is a school wide SDP focus.
- Using Multi-modal technologies will allow all students to access text at their level and interest
- Students are working towards being more independent with devices

Relevant evidence and data that informs our Digital Citizenship Plan:

- As early learners, students are new to using digital tools for learning

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
Long term goal #1 **Students will develop the competencies to engage with technology in ways that are respectful, safe and responsible.**	**Safe** I know how to protect my personal information online. **Responsible** I understand that anything I access, produce and post contributes to my digital presence.	Short term goal 1 Students will demonstrate respectful and responsible behaviour when using devices.	All Students will demonstrate respectful and responsible behaviour when using computers and iPads (commenting on Google classroom posts, using shared Google slides/documents, etc.).	Explicit lessons on online etiquette and expectations Teacher resources on CBE Staff Insite:.	Teacher observations Teachers will see a reduction in incidents connected to devices. A reduction in log entries for incidents connected to devices.

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
		Short term goal 2 All students will understand the characteristics of a strong password and the importance of having one.	Students will utilize an age-appropriate unique password to access the CBE network/technology (at least 8. characters in length).	Explicit lessons on the importance of keeping a password private.	All students in Grades 1-4 will have a unique and secure password to access CBE network/technology.
		Short term goal 3 Students will understand the importance of keeping their passwords secure and private.	Students will keep their passwords private and keep password hints in a secure location.	Explicit lessons on password creation and the importance of keeping a password private.	All students in grades 2-4 will keep their passwords private and know how to reset their passwords, as needed.
Long term goal #2 **Learners will develop skills using digital tools to support and enhance learning.**	**Involved** I leverage digital tools to learn, express my creativity and collaborate with others.	Short term goal 1 Grade 1 and 2 students will have an awareness of supports posted in the Google classroom. Grade 3 and 4 students will use Google tools to support and enhance their learning.	Grade 1 and 2 students will verbalize that supports are available in Google Classroom. Grade 3 and 4 students will independently log into Google Classroom and complete tasks as assigned.	Teachers will maintain their Google Classroom by posting communications to parents and learning supports.	Teacher observations of digital tool use. .
Long term goal #3 **Students will demonstrate responsible stewardship of shared technology to ensure safe, respectful and equitable access for all learners.**	**Responsible** **I make responsible decisions when using technology.**	Short term goal 1 Students will be able to appropriately handle (including carrying, decluttering their workspace of items that can damage the laptop, cleaning hands) and be able to sign in and log off devices after each use.	All students will be able to carry a laptop / iPads to their desk with the lid closed and against their chest when getting a laptop and putting it away.	Explicit teaching and modeling of expectations. Visual reminders in classrooms and shared spaces. Guided practice.	Fewer damaged computers and iPads and all students will be able to appropriately handle, log in and log off Chromebooks.

Next Steps and Focuses for the Coming School Year

- Apps on iPads to support literacy and numeracy skills
- Increased understanding of Read&Write, and live transcribe to support EAL Learners
- Coding skills to plan stories