

ROYAL OAK SCHOOL COUNCIL

Our mission is to foster the well-being and effectiveness of our school community and to enhance school learning.



Royal Oak School Council Meeting October 1st @ 6:30pm Staff Room and Virtual MINUTES

Attendance:

Michelle Ryskamp, Principal	Kim Dawson, Assistant Principal	
Glenda P, Co-Chair	Erin G, Co-Chair	
Laura O, Treasurer	Carole W, Secretary	
Bethany, Volunteer Coordinator	Tiffany, Key Communicator	
Lissa S	Carolyn B	Colleen K
Marion O	Carlynn V	Leila S
Juliet N	Rachel D	Miranda G

Virtual:

Stephanie H

1. Welcome & Call to Order at 6:33pm.

2. Principal's Presentation

- a. Acknowledgement of the Land
- b. Gratitude - volunteers, families for raising money for Terry Fox, Meet the Teacher dinner/snacks, Bethany for taking on the volunteer coordinator role and Glenda for all the Healthy Hunger work.
- c. Staffing Updates - final counts 560 (as of end of Sept).
 - i. Upcoming Strike Update: all non-ATA staff are expected to report to work, ATA staff (including principals) will not report to work; DO NOT drop off children at school or bus stops; all athletics, field trips, extracurricular activities are suspended; after-hours public rentals in school will continue; fees paid for school activities that have been cancelled may be adjusted once the strike concludes. Resources have been made available by the Government of Alberta.
 - ii. Good bye to Kim Dawson, assistant principal, as she moves on to another opportunity next week
- d. Student Updates - Orange Shirt Day assembly, led by Grade 2's.

- e. Upcoming Dates - all TBD due to upcoming strike action.
 - i. October 1 - end of November Nature Play residency: teachers completed a workshop on Monday and programs began today. Each class will have the opportunity to participate in 3 x 1 hour sessions of facilitator-led Nature Play.
 - ii. Oct 8 - Photo Day
 - iii. Oct 20 PD Day - Tech and Robotics PL focus
 - iv. Oct 22 - Take Me Outside Day
 - v. Oct 23 & 30 - school dance nights
 - vi. Oct 31 - Halloween

3. Approval of Agenda and Previous Minutes

- a. Previous minutes: <https://royaloak.cbe.ab.ca/school-council>
 - i. Motion to approve agenda by Lissa, seconded by Laura. None opposed, motion passed.
 - ii. Motion to approve previous minutes by Glenda and seconded by Erin, none opposed, motion passed.

4. Chair Report - Glenda & Erin

- a. Key Communicator - Motion to approve Tiffany as Key Communicator by Glenda, seconded by Laura. None opposed, motion passed. Welcome, Tiffany!

5. Treasurer's Report - Laura

- a. Current balance of \$8,331.89, a decrease of \$1,372.19 from the last statement.
- b. Paid out \$321.09 for first day of school and Meet the Teacher staff appreciation treats, \$200.00 for photocopying allowance to the school, \$493.38 for a speaker and microphone to use at council events, \$149.72 for Terry Fox Run popsicles, and \$208.00 for Coffee & Kleenex welcome table treats.

6. Committee Updates

- a. Fun Lunch - Glenda
 - i. Cobs snack (Oct 3)
 - ii. Subway lunch (Oct 21) - not posted - pending ATA strike.
 - iii. Snack (Nov 7) - vendor TBD.
 - iv. Panago lunch (Nov 18)
 - v. Subway Lunch (Dec 16)
- b. Hug & Go - no updates, as per Candis
- c. Events
 - i. Proposed Halloween Dance (Oct 23 & 30): Due to anticipated strike action, there are challenges with looking at 2 dates as we may be left with little time to plan/prepare once the strike is over. Potential to look at using WD Pratt school gymnasium in order to accommodate all ROS students/families in one night (instead of 2 nights) with the additional benefit of having space to

serve and eat pizza (as our Gathering Space is now the library). The gym + auxiliary gym can accommodate a total of approximately 800 people. With respect to pizza, the team is looking at a chicken option this year. Keeping prices the same as last year at \$3.00 per person, same pizza prices too. Will have a concession regardless of location (ROS vs Pratt). Lissa and Carolyn will look at booking Pratt for October 30, as long as the strike is over by Oct 23, to allow for enough time to prepare.

7. Funding Requests

- a. None at this time.

8. Volunteer Updates

- a. Volunteer Summary & Thank You's - so far this year we've had 33 volunteers come out for 3 events!
 - i. Terry Fox Run - lots of volunteers made this day a success
 - ii. Nature play started today with volunteers helping - some sessions will be cancelled due to the strike and rebooked (hopefully in the spring!)
 - iii. Thanks to Glenda, Lissa, Colleen & Juliet for taking care of the teacher appreciation snack for Meet the Teacher Night and to Carole, Lissa, and Miranda for manning the council table
- b. Upcoming volunteer opportunities
 - i. Nature Play (Oct 1 - Nov 6)
 - ii. Fun Lunches/Snack (see Healthy Hunger above for dates)
 - iii. School photo day (Oct 8 - cancelled at this time) & School photo retakes (Nov 6)
 - iv. Dance Oct 23 & 30 - sign up coming soon, pending confirmation once teacher strike is over.
 - v. Book Fair (Nov 27)
- c. Volunteer of the Month - Merrill S! Merrill has a Grade 3 and a Kindergarten student at ROS. This was his first time volunteering with the school. We appreciate the several morning shifts he put in with Hug & Go!
The next draw will be mid-October.

9. Open Positions

- a. Secretary - Tiffany has voiced interest in working with Carole on this.
- b. Special event committee volunteer opportunities
 - i. Staff appreciation
 - ii. Dances
 - iii. Jacket Racket
 - iv. Board game night
 - v. Literacy Month

- c. Staff appreciation coordinator or team

10. New Business

- a. Additional Parent Concerns/New Business
 - i. Further discussion around volunteer opportunities, Healthy Hunger options, how parents are planning for the strike and how the office snack bin is for capacity (well stocked at the moment). Questions for Key Communicator role.
- b. Thank you & Congratulations Kim!

11. Next Meeting - November 5th, 2025 at 6:30pm.

12. Meeting Adjourned at 7:44pm.