

ROYAL OAK SCHOOL COUNCIL

*Our mission is to foster the well-being and effectiveness of
our school community and to enhance school learning.*



Royal Oak School Council Meeting November 5 @ 6:30pm MINUTES

Attendance:

Michelle Ryskamp, Principal	Nadine Duque, Assistant Principal		
Kristy M, Learning Leader			
Glenda P, Co-Chair	Erin G, Co-Chair		
Laura O, Treasurer	Carole W, Secretary		
Bethany S, Volunteer Coordinator	Tiffany M, Key Communicator		
Rachel D	Colleen K	Lissa S	Doreen R
Carolyn B	Carlynn V	Babatunde R	Miranda G

No Virtual Attendees

1. Welcome & Call to Order at 6:33pm.

2. Principal's Presentation

- a. Acknowledgement of the Land
- b. Gratitude
- c. Staffing Updates - welcome Nadine Duque - new Assistant Principal who will join us after Fall Break from Thorncliffe School.
- d. Student Updates
- e. Upcoming Dates -
 - i. Nov 6 Fire Drill #3 Nov 6
 - ii. Nov 7 Remembrance Day Assembly (students only)
 - iii. Nov 17 Lockdown Drill
 - iv. Nov 19 Student photo day
 - v. Nov 21 Fresh Fruit Friday
 - vi. Nov 27 & 28 Scholastic Book Fair
 - vii. Nov 27 & 28 School Conferences (Thursday 4-8pm, Friday 8am-1pm)
 - viii. Dec 3& 4 Grade 2's Field Trip to the Confluence
 - ix. Dec 18 & 19 Carol Singing

3. Approval of Agenda and Previous Minutes

- a. Previous minutes: <https://royaloak.cbe.ab.ca/school-council> motion to approve by Miranda, seconded by Erin. All in favour, none opposed, motion passed.

4. Chair Report - Glenda & Erin

- a. Jacket Racket - November 6-17 - collecting child, youth and adult sized winter clothing (jackets, snowpants, hats, mitts/gloves) in good condition at ROS (large bin at front doors, otherwise students can bring donations to the classroom and Grade 4's will have a leadership opportunity to go classroom to classroom to collect donations) for drop off Nov 19 to be distributed to Calgary students in need.

5. Treasurer's Report - Laura

- a. Current balance of \$8,957.39, an increase of \$625.50 from the last statement.
- b. Paid out \$20.00 for the September volunteer appreciation gift card. Net profit of \$210.50 from the Cobs fun snack and a donation of \$435.00 from YYC Food Trucks for our welcome back Picnic in the Park event.

6. Committee Updates

- a. Fun Lunch - Glenda
 - i. Panago lunch (Nov 18)
 - ii. Subway Lunch (Dec 16)
- b. Hug & Go - no updates as per Candis, but a friendly reminder to ensure parents are not parking in front of neighbourhood driveways or making u-turns within the school zone (as this is illegal and unsafe for our students!)
- c. Events
 - i. Fresh Fruit Friday - Nov 21. Trial of Evergreen Fresh Fruit Market this time, Lissa will follow up with price quotes to stretch our dollars. If anyone has time to assist with cutting fruit and distributing to classrooms, please get in touch with Lissa.
 - ii. Proposed Winter Dance - Looking at December 4th, possibly at WD Pratt for capacity and "snow boot" management now that the Learning Commons is in the Gathering Space. Pratt admin have indicated that they can only work with Michelle to arrange this, she has yet to hear back from them.
 - iii. Square vs. HH for events/tickets - Healthy Hunger charges 4.5% in processing fees for events through their services vs 2.9% + \$0.30 per transaction with Square. Discussion re: pros/cons of these systems. Ultimately decided to continue with HH as it is familiar to families and easier to use right now.

7. Funding Requests

- a. Standing amount for literacy luggage - Lissa requesting \$200 to replenish Math Kits and Book Bags for Ms Azam to use as needed. Motion for \$200 by Lissa, seconded by Miranda, all in favor, none opposed, motion passed.
- b. \$500 for pizza for Teacher Appreciation for the Parent Teacher Conferences (Thursday evening). Motion for \$500 by Erin, seconded by Laura. All in favor, none opposed, motion passed.

8. Volunteer Updates

- a. Volunteer Summary & Thank You's - 36 volunteers over 5 events so far this year, thank you everyone!
- b. Upcoming volunteer opportunities
 - i. Fun Lunches/Snack (see Healthy Hunger above for dates) - URGENT NEED FOR VOLUNTEERS: very low on volunteers for Panago and Subway at this time as lunches need to be distributed to students in a very narrow window of time.
 - ii. School photo day (November 19) & School photo retakes (December 8)
 - iii. Book Fair (Nov.27 & Nov.28) - will be emailed out with Michelle's weekly email coming up.
 - iv. Staff Appreciation (Parent Teacher Conferences) - will be volunteer/sign up -
 - v. potluck style for salads, desserts, drinks. Council will provide pizza. Motion
 - vi. Staff Appreciation Christmas (week of Dec. 15)
- c. Volunteer of the Month - will draw later in the month (mid-late November) as there have been minimal volunteer opportunities due to the strike.

9. Open Positions

- a. Special events committee volunteer opportunities
 - i. Staff appreciation
 - ii. Dances
 - iii. Jacket Racket
 - iv. Board game night
 - v. Literacy Month

10. New Business

- a. Additional Parent Concerns/New Business
 - i. Glenda raised the question: How can we, as Council and parents, support the teachers throughout the rest of the year? Michelle offered thanks for the support so far and appreciates the ongoing support.
 - ii. Lissa raised the question regarding a potential Grade 4 Farewell this year (has previously been a BBQ or Pizza Party) - are there any specific requests

or interests this year? Ideas include: Standup Reception, Parkour. More discussion needed - tabled for a future meeting.

- iii. Crosswalk safety: Low visibility of pedestrians when cars are parked close to the cross walks. Recommendation: through the City of Calgary website, you can request a traffic study with specific requests for cross walk lights or concrete barriers. All requests need to go through the City of Calgary either way.
- iv. Miranda brought up an idea around the Scholastic book fair - for Council to potentially pay for a few books for students to have the opportunity to win a book (her example was hiding Lego pieces in the library to be found by students).

11. Next Meeting - December 3rd, 2025 at 6:30pm

12. Meeting Adjourned at 7:26.