

Royal Oak School Fundraising Society
May 13, 2024 @ 7:30pm
ROS Room 53 and via Microsoft Teams
MINUTES

Present:

Gord H, Principal

Kim D, Assistant Principal

Chair: Miranda G

Vice Chair: Alison C

Treasurer: Kasandra A

Secretary: Carole W

Casino Chair: TerriJo K

Past Chair: Kate C

1. Call to Order at 8:11.

2. Approval of Agenda & Previous Minutes -motioned by Laura, none opposed.

3. Annual General Meeting

1. Motion to Amend Bylaws - all in favour, none opposed.

(i) Proposed changes to Bylaws

Be it resolved that the following policies be changed to:

6.2 **Co-ordinators:** Volunteer positions as appointed for a one-year term at the AGM to head the various committees of the Association: Playground Co-ordinator; Fundraising Co-ordinator; Casino Co-ordinator

6.9 The Executive shall consist of no less than three members, but up to 7 Officers may be elected at an AGM. (Positions to be created for 3 additional Officers)

7.4.4 prepare the attendance sign in sheets and ensure they are at the meetings. The Members will be directed to provide their names to be recorded in the minutes.

7.4.8.1 File the annual return, changes in the Executive Committee of the organization.
To be renumbered as 7.5.12

7.4.8.3 File other incorporating documents with Corporate Registry.
To be renumbered as 7.5.13

9.2 He/She fails to attend two consecutive meetings, or, if after six months he has failed to attend more than 50% of the meetings, as evidenced by the attendance records in the minutes, without prior notice to the Chair person.

10.4 A quorum at the AGM will consist of at least "two (2) Officers and at least three (3) Members.

13.7 Currently elected Officers are free to stand for any positions on the Executive, ~~other than~~ including the one they have most recently held for a two (2) year term.

14.4 Any expenditure exceeding \$200 must undergo approval via consensus or vote at a School Fundraising meeting.

(ii) Proposed additions to Bylaws

Be it resolved that the following policies be added to our bylaws:

Approval of Operating Procedures

These Operating Procedures have received majority support from voting members present at the Annual General Meeting of the Royal Oak School Fundraising Society.

Date _____

_____ Chair's Name & Signature

_____ Vice Chair's Name & Signature

_____ Secretary's Name & Signature

_____ Treasurer's Name & Signature

_____ Principal's Name & Signature

*Addended policies will be inserted in the most logical sequence; therefore, sections may be re-numbered in the final Bylaws.

2. Election/Appointment of Executive for the 2024/2025 school year - Chair transferred to Kate C for election purposes
 1. Chair - Currently Miranda G - acclaimed
 2. Vice Chair - Currently Alison C who is stepping down, Colleen K put her name forward - acclaimed
 3. Treasurer - Currently Kasandra A - Marion M (currently K and 2) and Chrissy R (currently Grade 3) have put their names forward via email but neither were present during AGM - due to large volume of training needed, Kasandra will continue while training new Treasurer position is determined.

4. Secretary - Currently Carole W - acclaimed
5. Casino Chair - MUST FILL - Alison C put her name forward, no others, acclaimed
4. **Thank Yous - from Gord:** funding the Artist In Residence Project with Ms Fortowski; funding the new iPads and Chromebooks
5. **Treasurers Report** by Kasandra A (balances at 2024/Apr/30)
 1. Society Account: \$5,151.64
 1. Deposit from Plant Fundraiser: \$528.60
 2. Debits for Square Reader purchase: \$72.32 and transfer to Council: \$4.55
 2. Casino Account: \$62, 534.82
 1. Approved Funding Request to ROS \$4,224.29
 2. Note: this balance does not reflect payout of approved funding for iPads and Chromebooks (approximately \$32,000)
6. **Chair Report**
 1. Spring Flowers Update (delivery date set for May 24), please see royaloak.growingsmilesfundraising.com/home
 2. Request to approve/notice of purchase of custom stamp to facilitate gym rental paperwork between Fundraising Society and ROS Admin - approximately \$60-80
7. **Casino Report**
 1. Confirmed at Cowboys Casino for October 25 & 26. Now that new Executive team is in place, Alison can complete forms for AGLC and contract.
 2. Need for 48 volunteer positions - no need for Police Clearance, but photo ID is required
 3. SignUp Genius will be sent out soon
8. **Funding Requests from Gord**
 1. None at this time.
9. **Ongoing Business**
 1. Lovable Labels - ongoing
 2. FlipGive (code: KWTVM3) - ongoing
 3. Growing Smiles Plant Fundraiser - total of 153 plants ordered (including about 10 extras to fill required order quotas - that can be sold at pick up and/or donated to

school). Raised about \$1275 total (if extras are sold, not donated). Pick up May 24 rain or shine.

10. Parent Concerns / New Business

1. To get the word about the ROS Fundraising Society (and Council), continue to set up tables at Plant Pick Up, Welcome To Kindergarten, Meet the Teacher, Parent Teacher Interviews - and getting more information out about how we communicate with families (gathering emails via Healthy Hunger, Facebook Parents Group, etc). More planning needed to set this up for September.

11. Next Meeting - June 10, 2024 @ 7:30pm

12. Meeting Adjourned at 8:33.