ROYAL OAK SCHOOL COUNCIL

Our mission is to foster the well-being and effectiveness of our school community and to enhance school learning.

Royal Oak School
"Leading and Learning"

Royal Oak School Council Meeting
Oct. 7, 2026 @ 6:30pm
MINUTES

Attendees:

Michelle Ryskamp, Principal
Todd Faunt, Asst. Principal
Andrea G.
Bethany S., Volunteer Coord.
Carole W., S. Events & F. Sec.
Carolyn B, Special Events
Colleen K., Fund. Co-Chair
Erin MG, Co-Chair
Jenn L., Fund. Co-Chair
Kam S., Fun Lunch Coord.
Katie S., Fund Treasurer
Laura O., Treasurer
Lily K., Co-Chair
Rachel D., Spirit Wear
Tiffany M., Key Comm. & Sec.
Young R., Treasurer

A. Welcome & Call to Order at 6:32pm.

B. Principal's Presentation

a. Acknowledgement of the Land
b. Gratitude: Thank you to Council for snacks @ meet the teacher, safety team/pylons, community newsletter, Spirit Wear & social media, fun lunch & Terry Fox volunteers
c. Grade 3 Team Presentation
    i. "How do stories connect us?" inquiry across learning subjects
        1. Writing: stories (personal, family, community)
        2. Math: data, number sense, number operations, geometry, measurement
        3. Reading: whole vs. small groups of learners, decoding, comprehension, fluency, UFLI
        4. Science: observation in nature, sketches, scientific method, experiments (E.g. sink vs. float), states of matter, water stages
        5. Social Studies: community thriving - what is needed, how to improve quality of life
    ii. Field Trips: Aggie Days (Apr 15; free!), 2nd field trip TBD
d. Student Updates
    i. Current Enrollment: 574 at Sept 30
e. Staffing Updates
    i. New kindergarten teacher: Ms. Rao (F/T)); reduced class sizes in both a.m./p.m. classes
    ii. New Grade 2 teachers: Ms. Facca (F/T), Ms. Cook (P/T)
        1. Ms. Cook will provide numeracy & flexible grouping supports

iii. New E/A (Ms. Duong)

f. Video Surveillance Technology Roll-Out
   i. CBE will use more VST to decrease insurance costs
   ii. Previous priorities: high school, middle school, now elementary
   iii. ROS looked at data last year no glaring needs for VST inside school; will use standard outside school
   iv. Michelle will receive training on monitoring/security; can retrieve if incidents occur; not meant to be used as surveillance but rather for incidents/issues; TBD if video has sound
   v. Cameras will blur any neighboring homes
g. Upcoming Events (also see Michelle's 'Week Ahead' Emails)
   i. Elder Priscilla Paul: ROS staff Oct. 19; classroom visits Oct 20-22, March 10-12
   ii. Jeff Stockton Storytelling Residency: Nov 17-19, 24-26, Dec 1, 2, & 9; Family Wrap-Up Event Dec 10
   iii. School Conferences & Scholastic Book Fair: Nov 26 & 27
   iv. Phys Ed Residency - Young Bhangra cultural dance (Apr 19 - 22)

C. Approval of Agenda and Previous Minutes

a. Previous minutes: https://royaloak.cbe.ab.ca/school-council motion to approve by Rachel, seconded by Carole. All in favor, none opposed, motion passed.
b. October Agenda: motion to approve by Rachel, seconded by Carole. All in favor, none opposed, motion passed.

D. Chair Report - Erin & Lily

a. School Board Trustee (Jenny Regal) to attend Nov. 4 meeting
   i. If anyone has questions for Jenny, send in advance to Erin or Lily.
b. November meeting will include Gr 1 presentation
c. RRROCA Family Skate Events - Dec 19 & Jan 9.
   i. RRROCA donates to ROS Council
   ii. Would appreciate parent council support in gathering volunteers for the event. Dec 19 volunteer link: Free Community Skate - December 19 - Rocky Ridge Royal Oak Community Association

E. Treasurer's Report - Laura

a. Current balance of $10,194.63, a decrease of $3,593.25 from the last statement.
b. We paid out $155.04 for Coffee & Kleenex supplies, $138.65 for Welcome Back staff appreciation treats, $180.40 for Terry Fox Run popsicles, $414.61 for Halloween dance gym rental, $250.43 for the Halloween dance DJ,

$200.00 to the school for copy / paper supplies, and $2,254.26 to the school for last year's literacy month prizes.

c. We earned $0.14 in interest.
d. Laura does not have signing authority; both Laura and Young need to be added.

F. Committee Updates

a. Key Communicator - Tiffany
    i. COSC Meeting Oct 22: up to 4 in-person meetings scheduled this year; Tiffany emailed COSC to find out about whether meetings will be offered online again in the future to help reduce parking/mileage costs for volunteers; option for Council to reimburse these expenses
    ii. Newsletter - Oct Safety Feature; Nov Sensory Room/Casino Feature
b. Fun Lunch - Kam
    i. Oct 16: Saucy Bread Co.
    ii. Oct 27: Panago
    iii. Nov 6: Kernels Fun Snack
    iv. Nov 17: Subway Fun Lunch
c. Safety Team
    i. Thank you to Kam for volunteering to help with pylons.
    ii. Jenn requested an additional pylon between crosswalks (near staff lot) on west side of school
d. Spiritwear - Rachel
    i. Current sales of $2200; ends Fri., Oct 9. No more re-orders after this/will only sell existing inventory. Michelle will send a reminder email.
e. Events
    i. Halloween Dance (Oct 29, 5:30-8pm, William D. Pratt) - Carolyn
        i. Invites printed; go live Oct 15.
        ii. Dominos will be used as pizza vendor this year; good price and will get a portion back through promotion; pizza delivery time 5pm, use of staff room/hallway in a separate space
        iii. Gym booked
        iv. DJ paid
        v. Safety considerations: lighting, sound/music level, bathroom checks, door/hallway access
        vi. Will need volunteers
    ii. Jacket Racket (Oct 20-30) Drop off date Nov 2 - Lily
        i. Post on Facebook
        ii. Grade 4s will collect
        iii. Need to buy clear garbage bags to collect clothes

G. Funding Requests

a. None.

H. Volunteer Updates

a. Volunteer Summary
   i. This year so far we have had 41 people volunteer their time through serving on school council and at 4 events!
b. Upcoming Volunteer Opportunities
   i. Fun Lunches & Snacks
   ii. Halloween Dance
c. Volunteer of the Month: Congratulations to our September Volunteer of the Month, Carolyn B!
d. Stand-alone volunteer requests sent by Principal fill up faster
e. One new casino volunteer/interest after seeing in newsletter

I. Open Positions

a. Special event committee volunteer opportunities
      i. One new volunteer/interest reached out
   i. Staff appreciation (Nov Teacher Conferences)
   ii. Board Game Night & Fresh Fruit Friday (TBD - if volunteer interest)
   iii. Halloween Dance
b. Secretary Position

J. New Business & Additional Parent/Caregiver Concerns

a. Question about which students get to use sensory room: Michelle said not just students with IPPs but students need an adult supporting them (E.g. Education Assistant).
b. Carole has not received any Week Ahead emails from Michelle since Sept. 23
      i. Many parents/guardians having similar issues (E.g. reported Grade 1 families); issue with needing to click on commercial opt-in link
      ii. Need to share this link with families to opt in so they are included in weekly email

K. Next Meeting - November 4, 2026 at 6:30pm. No meeting in December due to the casino fundraiser.

L. Meeting Adjourned at 7:43pm.